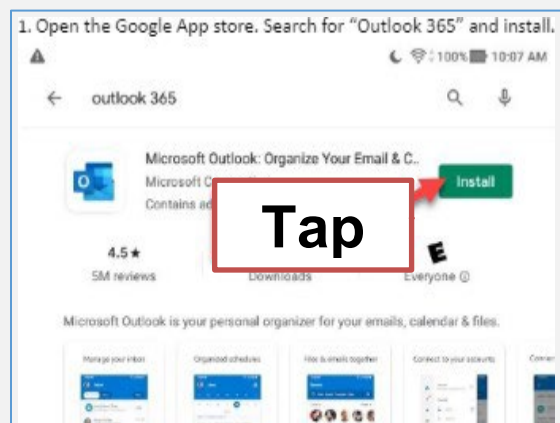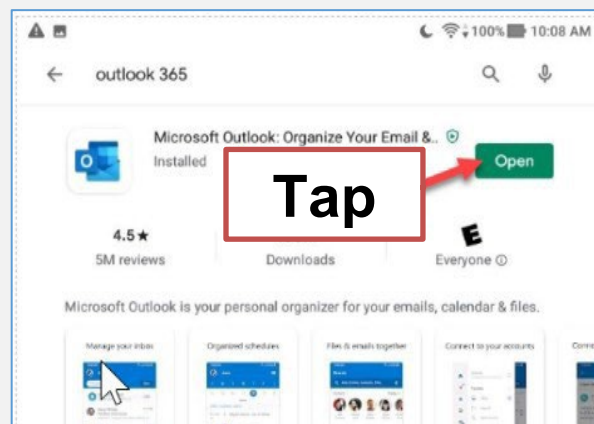# Setup - Microsoft Outlook App (Android)
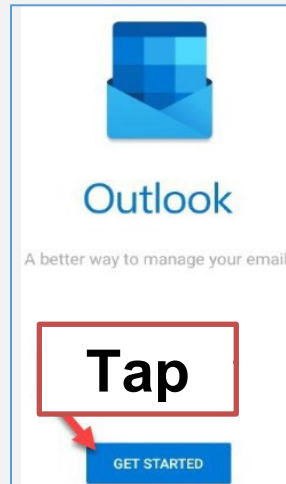
1. Open the **Google Play Store** on your Android device and search for **Outlook 365**. Verify that "Microsoft Corporation" is the publisher and then tap the **Install** button**.**
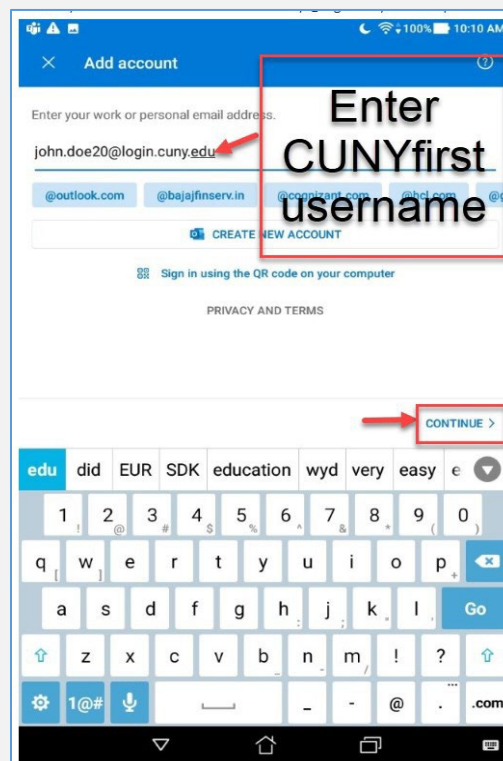

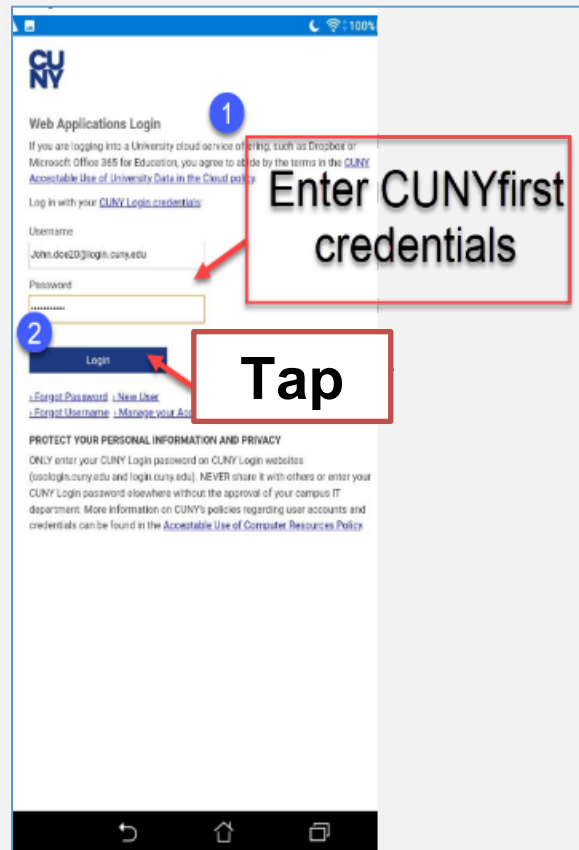2. Once the app is installed, tap the **Open** button to open the **Outlook app**.

3. After the Outlook app opens, tap the "**Get Started**" button to begin.

4. Enter your CUNYfirst credentials.
   • firstname.lastname##@login.cuny.edu
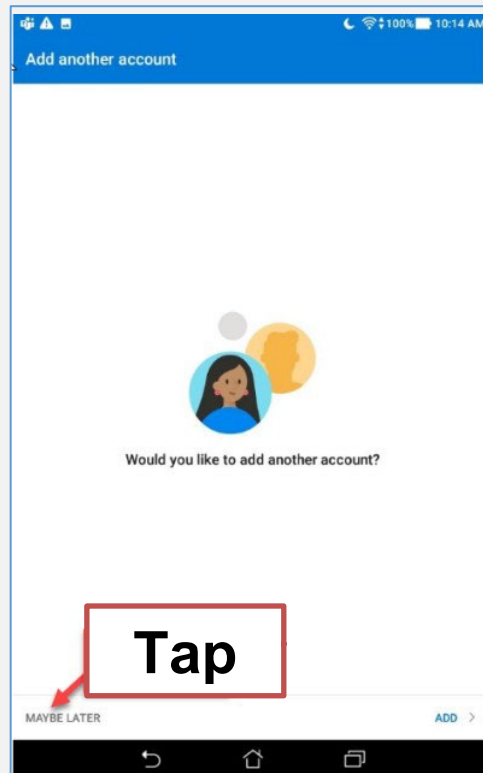5. Tap **Continue**.

6. You will then be re-directed to the **CUNY Web Applications Login**.
   Page.Enter your CUNYfirst credentials and then tap **Login**.
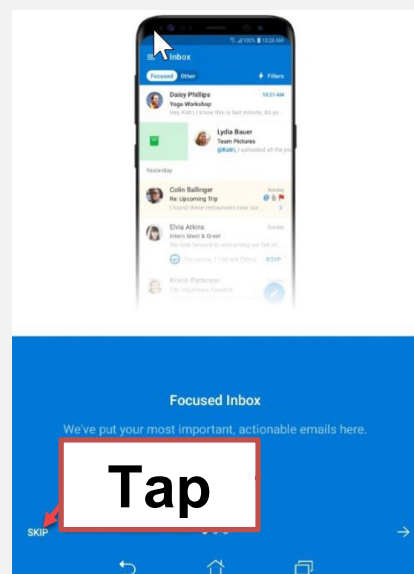

7. It may take several seconds to verify your login credentials.

8. The next screen will ask if you wish to add another account. You can skip this by tapping the **Maybe Later** button in the lower left-hand corner of the screen.

9. The next screen is a small tutorial on some of the features. If you would like to pass the tutorial, you can tap the **Skip** button in the lower left-hand corner.

10. Setup is complete! Be advised, depending on your network connection, it can take several minutes for your mailbox folders to populate.