

MINUTES

Meeting of the Hunter College Senate

6 December 2023

The 684th meeting of the Hunter College Senate convened at 4:01 PM in HW 714.

Presiding: Sarah Chinn, Chair

Attendance: The elected members of the Senate with the exception of those marked absent in Appendix I.

Alternate Senators were formally seated in accordance with the procedures approved by the Senate for in-person meetings, and they were enabled to vote using iClicker.

Chair

Remarks: Chair Chinn said the following:

“I would like to talk a little about the most recent meeting. It was clear that both students and faculty had strongly held feelings. I know that the meeting was uncomfortable for many senators. As far as I can tell what people have said to me, most members felt the meeting went as smoothly as it could have given the powerful feelings that so many of us have about academic freedom given the ongoing crisis in Israel and Palestine and our own struggles dealing with the enormities of destruction we have seen in the news on and since October 7th. At the same time, I have had feedback from other senators who were unhappy with the way the meeting went. They felt the students were confrontational and disrespectful towards both the procedures of the Senate and more specifically, towards the President. I understand their discomfort. It is difficult to hear anger and frustration and to sit with conflict. I do not disagree that some Senate members were confrontational.

“There are two points I would like to make before we move onto the agenda. First, as the person chairing the meeting and moderating discussion, I was actually impressed that, however passionate a speaker was, they followed the protocols we have in place. When it was clear that chanting when the President arrived was inappropriate, and that it was her time to speak, the chanting stopped and the students lowered their signs not to block the cameras for our colleagues in Brookdale and Silberman. Those who wanted to speak raised their hands and waited to be called on. When one speaker went off topic and was reminded what was under discussion at that moment, they immediately shifted the focus and addressed the subject at hand. I would argue that our students respected the procedures of the Senate. They did not accuse or insult. They wanted to be heard. Second, and to me most important, strong feelings, even anger have a place in debate. Those of you who have been Senate members for a while know that I have certainly spoken out of principled outrage at some meetings. What matters is that we are not so distracted by someone's tone that we are unable to hear their message. Of course, ideally, all debates would be temperate and calm, but that is not always how disagreement works. We must always, always strive for a respectful, meaningful dialogue, no matter how intensely we connect to the issue up for debate, but a tone that is discomfiting does not disqualify someone from speaking or invalidate what it is that they say. Indeed, I would argue that in confronting the President, our students were being respectful. They were asking real and difficult questions and expecting to be heard and answered. I was glad that our last meeting, all the speakers: students, faculty, and staff saw the Senate as a space in which they could be heard and taken seriously by their fellow senators and by our President; something we have not been able to take for granted for a very long time.”

Agenda: Chair Chinn reported that two items were added under the Administrative Committee report: charge to the Committee on Academic Freedom and election of students to the Senate Task Force on the Science Park and Research Campus (SPARC). The agenda was adopted as revised.

Minutes: The minutes of 20 September 2023 were approved as distributed.

**Report by
the Provost:**

Chair Chinn invited Acting Provost Manoj Pardasani to present the COACHE survey. The presentation is in Appendix II.

**Report by the
Administrative
Committee:**

a) Approved Curriculum Changes

The following curriculum changes as listed in the attached reports Part I and II dated 6 December 2023 have been approved as per Senate resolution and are submitted for the Senate's information. Items: UR-2537 Curriculum & Teaching, Educational Foundations, and Educational Foundations (Routine change in courses), GR-1584 Curriculum & Teaching, Educational Foundations, and Educational Foundations (Routine change in courses), US-2539 Film & Media (New courses), US-2538 Curriculum & Teaching (New course), US-2541 Political Science (Routine Deregistration of a Program), US-2540 Special Education (Routine Deregistration of a Program), US-2542/GS-1585 Nursing (Routine Deregistration of a Program), US-2543/GS-1586 Nursing (Routine Deregistration of a Program), US-2544/GS-1587 Nursing (Routine Deregistration of a Program), US-2545/GS-1588 Nursing (Routine Deregistration of a Program), GS-1572 Special Education (New degree program), GS-1573 Special Education (New degree program), GS-1574 Special Education (New degree program), GS-1575 Special Education (New courses), GS-1576 Special Education (New course), GS-1577 Special Education (New course), GS-1583 Special Education (New course), GS-1578 Curriculum & Teaching, Educational Foundations, and Educational Foundations (Change in degree program), GS-1579 Curriculum & Teaching (New course), GS-1580 Curriculum & Teaching (Change in course), GS-1581 Educational Foundations (Change in course), and GS-1582 Educational Foundations (New course).

b) Charge to the Committee on Academic Freedom

The Administrative Committee decided to charge the Senate Academic Freedom Committee to investigate circumstances around the postponement and eventual screening of the film "Israelism", including but not limited to incursion of the Administration into a department and program sponsored event, the mechanisms by which use of space at the College is evaluated and administrated and the relationship between the safety of Hunter community members and the dictates of academic freedom.

c) Election of Nominees for Search Committee for Chief Librarian

The election of Chair panel, a panel of 10 faculty members and 6 student members from the below pool of nominees. From this panel, the President shall choose a search committee consisting of 5 faculty members and 3 students.

NOMINEES FOR CHAIR PANEL:

Nicole S. Bennett, Associate Provost & Assistant Vice President, Office of the Provost

It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee for the Chair panel. The motion carried by voice vote without dissent.

STUDENTS

Saidmukhammad Ergashev (Chemistry)

Michael Tamsuriyarnit (Media Studies/Journalism)

Nicole Palmetto (Public Health)

It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees for the student slate. The motion was approved by voice vote without dissent.

NOMINEES FOR MEMBER PANEL:

FACULTY

1. Humanities & Arts:

Jack Kenigsberg, English
Lazaro Lima, AFPRL
Julie Van Peteghem, Romance Languages

2. Social Sciences:

Mike Owen Benediktsson, Sociology

3. Sciences & Mathematics

Frida Kleiman, Chemistry

4. School of Education

Gina Riley, Special Education
Salvador Ruiz, Special Education
Melissa Jackson, Special Education

5. Schools of Nursing, Health Professions, and Urban Public Health

Jaya Rachwani Parshotam, Physical Therapy

6. School of Social Work

Caroline Gelman

7. Library

John Carey
Ingrid Bonadie-Joseph
Meshaw Browne
Sarah Ward
Phillip Swan

Tellers were appointed, and written ballots were distributed for the election of six faculty members for the Member Panel. The count will be available at the next meeting after paper ballots are received from Brookdale.

**Committee
Reports:**

Nominating Committee

Chair Chinn called on Professor Edgar Troudt, Chair of the Nominating Committee, to present a report.

The Nominating Committee is submitting the following nominations for seats currently vacant on Senate Committees:

1. GRADUATE COURSE OF STUDY & ACADEMIC REQUIREMENTS COMMITTEE

Faculty from Social Work: Willie Tolliver

2. UNDERGRADUATE ACADEMIC REQUIREMENTS COMMITTEE

Faculty from School of Social Work: Anna Ortega-Williams

3. GOVERNANCE COMMITTEE

Faculty from Sciences & Mathematics: Diego Loayza (Biology)
Faculty from Social Work: Keith Chan
Faculty from Nursing, Health Professions,
and Urban Public Health: Judith Aponte (Nursing)

4. COMMITTEE ON THE CALENDAR

Faculty from Humanities & Arts:	Uchenna Itam (Art & Art History)
Faculty from Social Sciences:	Zachary Shirkey (Political Science)
Faculty from Nursing, Health Professions, Urban Public Health:	Barbara Ravida (Nursing)

5. NOMINATING COMMITTEE

Faculty:	George Patterson (School of Social Work)
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6. COMMITTEE ON MASTER PLAN

Faculty Alternate:	Alex Fietzer (Educational Foundations)
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7. COMMITTEE ON ACADEMIC FREEDOM

Faculty from Social Work:	Jonathan Prince
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8. COMMITTEE ON ACADEMIC ASSESSMENT & EVALUATION

Faculty from Social Work:	Marina Lalayants
Alternate:	Ellen M. McCabe (Nursing)

9. GENERAL EDUCATION REQUIREMENTS APPEALS COMMITTEE

Faculty:	Chris Mitchell (WGS)
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It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
The motion carried by voice vote without dissent.

Joint Report by Committee on General Education and the Undergraduate Course of Study Committee

Chair Chinn invited Professor Christopher Mitchell, co-Chair of the Undergraduate Course of Study Committee and Professor Lawrence Kowerski, Chair of the Committee on General Education, to report on the process of approving courses for the new Pluralism & Diversity requirement. Their presentation is in Appendix III.

Committee on the Calendar

Chair Chinn invited Professor Zachary Shirkey, Chair of the Committee on the Calendar, to report.
Professor Shirkey said the following:

“As you may remember from a couple of Senate meetings ago, there was a discussion on features of the Bell Schedule that were perhaps suboptimal. The Committee on the Calendar, as per the charge and when the Bell Schedule was changed, is going to look at what is working well and what is not working well. As part of that, we plan to collect data in the Spring semester. What we will do exactly has not been determined, but we will probably have a combination of some surveys and the interviews with department chairs, students, administrative data, and things like that. Particularly, we would like to look at use of space and enrollments and how to optimize our limited space at Hunter, which is obviously a challenge, but do so in ways that work for all members of the Hunter community. We are particularly interested in finding ways how that currently less used times can be the in early evening or Tuesday’s community hour, which has been an issue. So, in part for that, for the Fall 2024, there is a waiver from the Senate that chairs can request to schedule courses in that Tuesday community hour to allow for better optimization of space. We want to propose any changes to the Senate in the Fall of 2024 with a plan of effective date of Fall 2025. So, that is the Committee on the Calendar’s plan for the coming Spring.”

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New
Business:

Gustavo Ordonez, Acting Vice President for Administration provided an update on the steam leak in the East building at the 68th Street campus.

Professor Jessie Daniels (Sociology) was nominated for the Academic Freedom Committee as a faculty representative from Social Sciences. It was seconded. The motion carried by voice vote without dissent.

A concern was raised over an exclusion of the Arabic Program from the screening of the film “Israelism”. The Arabic Program was originally a co-sponsor of the showing with the Film & Media department.

The meeting was adjourned at 5:01 PM.

Respectfully submitted,

Sarah Jeninsky
Secretary

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty					
AFPRL	Anthony Browne	X	Mathematics & Statistics	Sandra Clarkson	A
	Milagros Denis-Rosario	(A) A			0
	Lázaro Lima	(A) A		Robert Thompson	(A) X
Anthropology	Jackie Brown	A	Medical Laboratory Sciences	Barry Cherkas	(A) A
	Stephanie Levy	(A) A		Chad Euler	A
	Milena Shattuck	(A) A		Steven Einheber	(A) X
Art & Art History	Itam Uchenna	A	Music	Muktar Mahajan	(A) X
	Chitra Ganesh	X		Michele Cabrini	X
	Emily Braun	(A) X		L. Poundie Burstein	(A) X
Biological Sciences	Dave McKenzie	(A) X	School of Nursing		(A)
	Ben Ortiz	A		William Samuels	X
	Jesus Angulo	A			0
Chemistry	Paul Feinstein	(A) X	Philosophy	Stephen Yermal	X
	Carmen Melendez	(A) X		Deidre O'Flaherty	(A) X
	Gabriela Smeureanu	A		Laura Keating	A
Classical & Oriental Studies	Nancy Greenbaum	(A) X	Physics & Astronomy	Daniel Harris	(A) X
	Brian Zeglis	(A) X		Omar Dahbour	(A) A
	Nadya Kobko-Litskevitch	X		Kelle Cruz	A
Computer Science	Yasha Klots	A	Political Science	Yuhang Ren	(A) X
	Lawrence Kowerski	(A) A		Ying-Chih Chen	(A) X
	Doron Friedman	(A) X		Lina Newton	A
Curriculum & Teaching	Raj Korpan	A	Psychology	Charles Tien	(A) X
	Justin Tojeira	X		Michael Lee	(A) X
	Saptarshi Debroy	(A) X		Roseanne Flores	A
Dance	William Sakas	(A) X	Physical Therapy	Darlene DeFour	A
	Edgar Troutt	A		Glenn E Schafe	(A) X
	Stephen Demeo	A		Peter Serrano	(A) X
Economics	Maverick Zhang	(A) X	Romance Languages	Jaya Rachwani	A
	Tim Farnsworth	X		Milo Lipovac	(A) X
	Maura Donohue	X		Chad Woodard	(A) X
Educational Foundations & Cou	Ana Nery Fragoso	(A) X	School of Social Work	Magdalena Perkowska	X
	David Capps	(A) X		Monica Calabritto	(A) X
	Tim Goodspeed	X		Julie Van Peteghem	(A) X
English	Michelle Liu	A	Sociology	Jonathan Prince	A
	Kenneth McLaughlin	(A) X		George Patterson	X
	Avi Liveson	(A) X		Marina Lalayants	(A) X
Film & Media Studies	Sarah Bonner	X	Special Education	Keith Chan	(A) X
	Jeanne Weiler	(A) A		Mark Halling	A
	John Keegan	(A) X		Mike Benediktsson	(A) X
Geography & Environmental Sci	Sarah Chinn	A	SLPA	Michaela Soyer	(A) X
	Angie Reyes	X		Salvador Ruiz	A
	Mark Miller	A		Melissa Jackson	(A) A
German	Janet Neary	(A) A	Theatre	Kathryn Furlong	(A) A
	Larry Shore	A		Donald Vogel	A
	Tami Gold	(A) A		Nancy Eng	(A) X
History	Gustavo Mercado	(A) X	Urban Policy and Planning	JungMoon Hyun	(A) A
	William Solecki	X		Louisa Thompson	X
	Sun Shipeng	(A) A			0
Library		(A)	Nutrition and Public Health*	Claudia Orenstein	(A) A
	Christina Mekonen	A		Lily Baum Pollans	A
	Elke Nicolai	(A) A		Victoria Johnson	(A) X
Mathematics & Statistics	Aine Zimmerman	(A) E	Women & Gender Studies	vacant	(A)
	D'Weston Haywood	A		Susan Cardenas	X
	Manu Bhagavan	(A) X		Khursheed Navder	(A) A
Medical Laboratory Sciences	Aaron Welt	A	X	Steven Trasino	(A) X
	Iris Finkel	A		Jennifer Gaboury	A
	Ajatshatru Pathak	A		Catherine Raisiguier	(A) X
Music	Mee' Len Hom	(A) A	X	Rupal Oza	(A) X
		(A)			

Students

Nicole Palmetto	A
Umar Faruque	X
Ariadna Pavlidis-Sanchez	X
Aysha Khan	A
Ronette Johnson	X
Olivia Massey	X
Lorraine Santana	A
Jacob Appet	X
Christopher Orzech	X
Ermina Chowdhury	A
Ayanna Wiltshire	X
Viet Thanh Phan	A
Nourhan Ibrahim	X
Veronica Witkowski	A

At-Large, Lecturers and Part-Time Faculty

Student Services	Burhan Siddiqui	A
	Luis Roldan	(A) X
Library	Jocelyn Berger-Barera	A
English	Donna Paparella	X
Psychology	Stefan Schlussman	A
Social Work	James Mandiberg	X
Medical Lab Science	Hongxing Li	X
Religion	Wendy Raver	A
Political Science	Rosa Squillacote	X
	0 vacant	
Special Education	Gina Riley	A
	0 vacant	
THHP	Sarah Jeninsky	A
Art & Art History	Peter Dudek	X

Ex-Officio

President, USG	Bushir Juwara	X
Vice President, GSA		0
President Alumni Association	Elizabeth Wilson-Anstey	X
President, HEO Forum	Denise Lucena-Jerez	A
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:		
HEO/CLA Representative	Irina Ostrozhnyuk	X
Vice President for Student Affairs	Eija Ayravainen	A
Provost	Manoj Pardasani	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Dean of Education	Jennifer Tuten	A
Alternate Senators (3):		
Dean of Social Work	Mary Cavanaugh	X
General Counsel & Dean of Faculty		0
Dean of Nursing	Ann Marie Mauro	X

APPENDIX II

HUNTER COACHE SUMMARY OF SURVEY RESULTS SPRING 2023

NICOLE BENNETT, ASSOCIATE PROVOST & ASSISTANT VICE PRESIDENT FOR ACADEMIC AFFAIRS
RHONDA BONDIE
SANGEETA PRATAP
CAROLYN SUN
ALEXIS JEMAL
JOSHUA PLOTNIK
WENSHING CHOU
LILLY POLLANS

OVERVIEW

THIS PRESENTATION...

SHOULD PROVIDE US WITH A FOUNDATION FOR IMPROVING FACULTY SATISFACTION THROUGH:

- Comparisons between Hunter College and our CUNY peers
- Comparisons between Hunter College and 86 national peer institutions
- Comparison between the 2023 COACHE Survey and the 2019 Survey
- Information about areas that can be used for faculty recruitment and retention

**SHOULD NOT BE USED TO LAY
BLAME, MAKE JUDGEMENTS, OR
CRITICIZE.**

THE HIGHER EDUCATION (COACHE) FACULTY SATISFACTION SURVEY

Designed to reveal faculty attitudes in a variety of areas encompassed by the following themes:

- Nature of Work – teaching, research, and service;
- Resources and Support;
- Interdisciplinary Work, Collaboration, and Mentoring;
- Tenure and Promotion;
- Institutional Leadership
- Shared Governance;
- Department Engagement, Quality, and Collegiality;
- Appreciation and Recognition;

Retention and Negotiation

COMPARISON INSTITUTIONS

- Other CUNY 4-year colleges (Baruch, Brooklyn, City, Lehman, and Queens Colleges)
- A national cohort of 86 colleges/universities designated as generally similar

RESPONSE RATE BY FACULTY CLASSIFICATION

	HUNTER	PEERS	NATIONAL COHORT
All Faculty	40%	40%	42%
Tenured	40%	40%	45%
Pre-tenured	31%	37%	45%
Non-tenure Track	100%	97%	38%
Full Professor	43%	43%	46%
Associate Professor	43%	43%	43%

***Faculty in their first and final years of employment are not allowed to take this survey.**

RESPONSE RATES BY SELF-REPORTED DEMOGRAPHICS

	HUNTER	PEERS	NATIONAL COHORT
All Faculty	40%	40%	42%
Men	33%	33%	39%
Women	46%	47%	49%
White	40%	41%	47%
Faculty of Color	38%	38%	39%
Asian/Asian-American	42%	34%	35%
Underrepresented Minorities	36%	41%	43%

SUMMARY - COMPARISONS TO PEERS & NATIONAL COHORT

1ST OR 2ND IN SATISFACTION COMPARED TO CUNY PEERS

1st place

- Nature of Work: Research
- Nature of Work: Teaching
- Health and Retirement Benefits
- Tenure Policies
- Tenure Expectations: Clarity
- Promotion to Full
- Departmental Collegiality
- Departmental Engagement
- Departmental Quality

2nd place

- Nature of Work: Service
- Facilities and Work Resources
- Personal and Family Policies
- Interdisciplinary Work
- Leadership: Senior
- Leadership: Departmental
- Governance: Shared Sense of Purpose
- Appreciation and Recognition

Hunter ranked in the top two when compared to CUNY peers in 17 out of 25 categories.

3RD OR LOWER IN SATISFACTION COMPARED TO CUNY PEERS

- Collaboration
- Mentoring
- Leadership Divisional
- Leadership: Faculty
- Governance: Trust
- Governance: Understanding the Issue at Hand
- Governance: Adaptability
- Governance: Productivity

HIGHLIGHTS RELATED TO BOTH CUNY PEERS & NATIONAL COHORT

Areas of **STRENGTH**

1st or 2nd among CUNY peers and in top 30% of national cohort

- Departmental Collegiality
- Departmental Engagement
- Departmental Quality
- Leadership: Departmental
- Promotion to Full
- Tenure Expectations: Clarity
- Tenure Policies

Area of **CONCERN**

5th or 6th among CUNY peers and in bottom 30% of national cohort

- Leadership: Divisional

1ST AMONG CUNY PEERS FOR

Associate Professors

- Nature of Work: Research, Teaching, and Service
- Personal and Family Policies
- Collaboration
- Mentoring
- Promotion to Full (not questioned about tenure)
- Departmental Leadership
- Governance: Shared Sense of Purpose
- Department: Collegiality, Engagement, and Quality

Pre-Tenure Faculty

- Nature of Work: Research, Teaching, and Service
- Facilities and Work Resources
- Personal and Family Policies
- Tenure Policies
- Tenure Expectations: Clarity
- Departmental Leadership
- Department: Quality

1ST AMONG CUNY PEERS FOR

Women Faculty

- Nature of Work: Research, Teaching, and Service
- Tenure Expectations: Clarity
- Promotion to Full
- Governance: Shared Sense of Purpose
- Department: Quality

Faculty of Color

- Nature of Work: Teaching
- Health and Retirement Benefits
- Tenure Policies
- Tenure Expectations: Clarity
- Promotion to Full
- Department: Quality

SUMMARY – COMPARISON TO 2019 SURVEY

OVERALL SATISFACTION 2023 SURVEY VS. 2019 SURVEY

Higher in 2023

- Nature of Work: Service
- Personal and Family Policies
- Health and Retirement Benefits
- Collaboration
- Tenure Expectations: Clarity
- Promotion to Full
- Leadership: Departmental
- Departmental Quality

Same in 2023

- Nature of Work: Teaching
- Tenure Policies

*Items in red = higher satisfaction when compared to our CUNY peers

Lower in 2023

- Nature of Work: Research
- Facilities and Work Resources
- Personal and Family Policies
- Interdisciplinary Work
- Mentoring
- Leadership: Divisional
- Leadership: Senior
- Leadership: Faculty
- Governance: All items
- Appreciation and Recognition

AREAS OF STRENGTH AND CONCERN

2019 Survey Strengths

- Appreciation and Recognition
- Department Collegiality
- Department Engagement
- Department Quality
- Leadership: Departmental

2023 Survey Strengths

- Departmental Collegiality
- Departmental Engagement
- Departmental Quality
- Leadership: Departmental
- Promotion to Full
- Tenure Expectations: Clarity
- Tenure Policies

2019 Survey Concerns

- Tenure Expectations: Clarity

2023 Survey Concerns

- Leadership: Divisional

OVERALL SATISFACTION QUESTIONS (RETENTION & NEGOTIATION)



TOP ISSUES THAT ARE ON THE MINDS OF FACULTY (GOOD & BAD)

Competitive Advantages for Recruitment

- Quality of Colleagues
- Support of Colleagues
- Quality of Graduate Students
- Quality of Undergraduate Students
- Geographic Locations

Competitive Threats to Recruitment

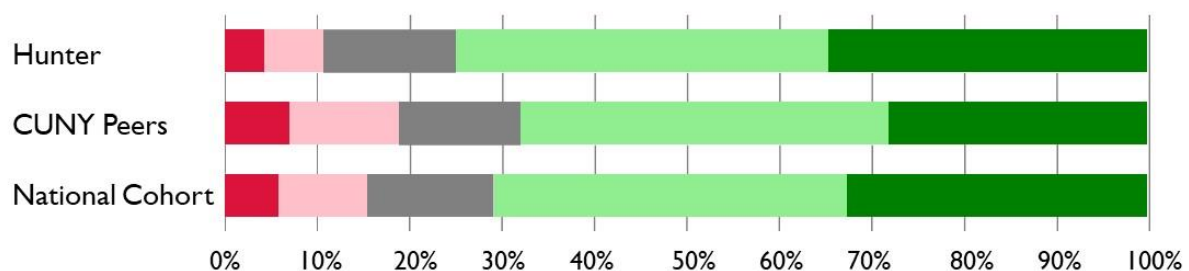
- Quality of Facilities
- Compensation
- Cost of Living
- Too Many Service Assignments
- Teaching Load

TOP AREAS FOR IMPROVEMENT – IN YOUR OWN WORDS

- Facilities and resources for work – 31%
- Compensation and benefits – 17%
- Nature of Work: Teaching – 17%
- Nature of Work: General – 15%
- Culture – 12 %

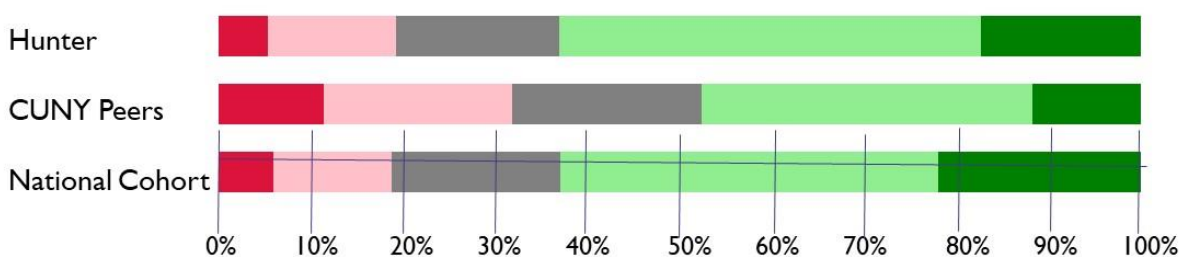
OVERALL SATISFACTION – WOULD YOU RECOMMEND HUNTER?

Department as a Place to Work -



OVERALL SATISFACTION – WOULD YOU RECOMMEND HUNTER?

Institution as a Place to Work-



NEXT STEPS

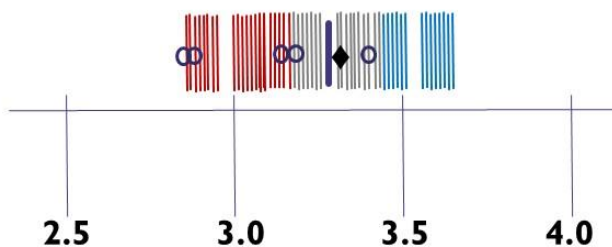
1. Dissemination: Engage Faculty in discussion about the results and how we should use them for continuous improvement:

- Hunter College Senate
- Faculty Delegate Assembly
- Task Forces related to the Strategic Plan
- New Committees
- Departments (Can tease out data based of broad fields like Humanities/Science/etc.)
- FP&B

2.Action

QUESTIONS

Example
Nature of work: Service



◆ = Hunter College's current response, which is compared to:

1. CUNY peer's current response = ○

2. National Cohort responses:

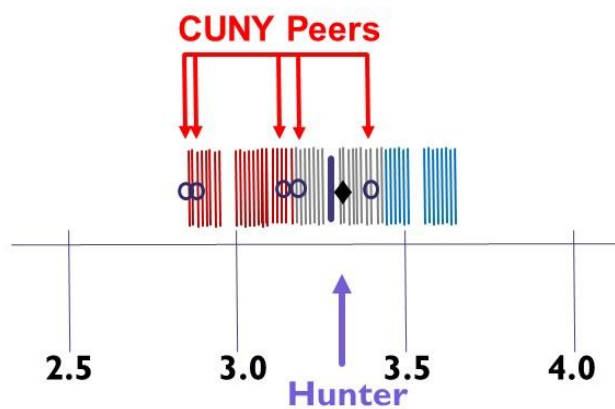
Top 30% of institutions

Middle 40% of institutions

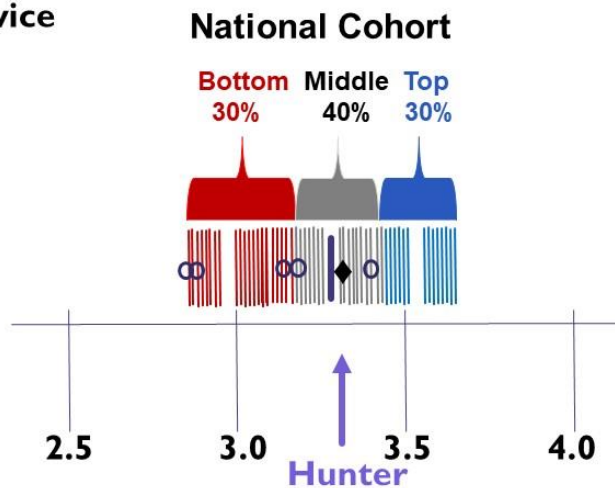
Bottom 30% of institutions

3. Hunter College's previous response = —

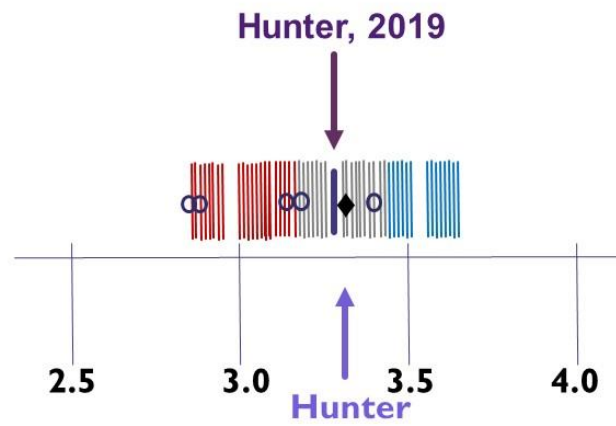
Example
Nature of work: Service



Example
Nature of work: Service



Example
Nature of work: Service



APPENDIX III

Undergraduate Course of Study Committee Report to the Hunter College Senate December 6, 2023

Procedures for Approval of New Pluralism and Diversity Categories

Explanation of Subcommittee Composition and Process

- On November 29, the Undergraduate Course of Study Committee (UCSC) approved a procedure for approving the new Pluralism and Diversity (P&D) categories. The UCSC voted to create a process similar to previous CUNY and Hunter College-wide curricular revisions in which the UCSC had to handle a large volume of documents in a short period of time by creating subcommittees to review incoming documents.
- The UCSC will create four subcommittees corresponding to the new P&D categories to review courses submitted within those categories. For example, courses seeking designation as P&D Category A will be reviewed by a subcommittee charged with reviewing all documents submitted for P&D Category A designation. Courses with multiple P&D designations will be reviewed separately by the subcommittees charged with reviewing documents for each category. For example, a course seeking designation as both P&D Category A and B (or any combination of Categories A-D) must be reviewed separately by each subcommittee tasked with reviewing documents submitted under each Category. Courses that submit documents for multiple designations may therefore be approved for one category, but may not be approved for another. Alternatively, they could be approved for both categories.
- Each UCSC P&D Subcommittee (A-D) will be comprised of two voting members of the UCSC, as well as one member of the Senate P&D Subcommittee serving in an advisory role.
- Documents submitted to the UCSC by Departments or Programs will be distributed in a Dropbox and reviewed by each Subcommittee.
- Unanimous approvals will be referred to the full UCSC for ratification by batch.
- Unanimous disapprovals will be referred back to Departments or Programs for revision and resubmission.
- Disagreement within the UCSC subcommittee, including objections raised by Ex-Officio members, will be referred to the full UCSC for debate and a final vote.
- If the UCSC does not approve a course for P&D designation in one or more Categories, documents will be sent back to Departments or Programs for revision and resubmission.

