



HUNTER COLLEGE DEPARTMENT OF PUBLIC SAFETY
LOST & FOUND PROPERTY FORM



Due to the high volume of requests submitted to the Lost & Found, you will **only** be contacted if your item is turned in. If we **do not** contact you, it means your item was not turned into the Lost & Found.

Name:

Date Lost:

Building/Location Lost:

Phone Number:

Email:

Description of Item:

Provide as much detail as possible, such as color or identifying marks. If the item is a cell phone, electronic device or USB drive please provide the brand and model name.

Lost & Found Policy: Clothing will only be held for 7 days due to health reasons. All other items will be held for 60 days. All Lost & Found Property forms will be held for 60 days.

Signature:

Todays Date:

If this request is in connection with a crime, please come to the location listed below or contact us at the number provided:

Hunter College Department of Public Safety
695 Park Avenue, WB-122, New York, NY 10065 (212) 772-4444

HUNTER