

Environmental Health & Safety 695 Park Avenue, East 1211A New York, NY 10065 (212) 772-4462

Hunter College Main Campus

Emergency Exposure and Spill Response Procedures

Phone Numbers and Departments		
Public Safety	Environmental Health and Safety (EHS)	Facilities Management and Planning
(212) 772-4444	(212) 772-4462	(212) 772-4422

Exposure and Injury Procedures		
Fires	 Small Fire: If the fire can be contained and you understand the hazards, use nearby fire safety equipment to extinguish the flames. Immediately notify Public Safety Large Fire: If the fire is large and you require assistance, evacuate the area, pull the fire alarm, and Immediately notify Public Safety If building structures are affected, air vents or water needs to be closed, notify Facilities Management 	
Chemical, Biological, Radiological Exposures and Decontamination	 Chemical Exposure: Flush affected areas with eyewash or safety shower for 15 minutes. Biological or Radiological Exposure: Flush eyes with eyewash for 15 minutes. Wash skin exposures with soap and water for 5 minutes Remove all contaminated clothing, jewelry, and shoes Immediately notify Environmental Health and Safety of the spill Immediately notify Public Safety to secure the area and evacuate Notify Facilities Management to shutdown/turn-on building related structures 	
First Aid and Medical Assistance	 Use nearby first aid kit for minor injuries or contact Public Safety. If you are seriously injured or need onsite medical assistance, immediately contact Public Safety or 911 	

Spill Cleanup and Response	
Minor Spill (<1 gal)	Small spills can be cleaned up without assistance if you understand the hazards, have the proper materials and are comfortable cleaning the spill. Consult the appropriate Safety Data Sheet (SDS) for specific cleanup and safety information.
Major Spill (>1 gal) Evacuate and alert nearby occupants. Immediately notify Environmental House and Safety and Public Safety to secure the area and contain the spill.	